

Miller Junior-Senior High School

Student Handbook

The Rustler Student Handbook is presented to you with the compliments of the Miller School District #29-4 Board of Education. The purpose of this handbook is to acquaint you with the rules and regulations of Miller Jr./Sr. High School. These rules and regulations apply to all students enrolled in Miller Jr./Sr. High School regardless of age and apply to all school sponsored events, even those activities occurring off campus.

Every successful government is conducted in accordance with a set of rules and regulations. We hope that you will read carefully the contents of this handbook so that you will know what is expected of you during the coming year, and what you may expect from the school.

We are proud of what is going on at Miller Jr./Sr. High School, and we are challenging you to take a leadership role in promoting school spirit. Be proud of yourself and of your school. Let's have a great year.

Steve Schumacher
Jr./Sr. High School Principal
853-2455

Courtney Van Zee
Counselor
853-2455

MILLER SCHOOL DISTRICT #29-4

Philosophy and Objectives

MISSION STATEMENT

Our mission as a learning community is to prepare our students for the future by engaging them in their academic, artistic, physical and social development. Revised June 29, 2010

Philosophy

The primary concern of the Miller Public School is to provide quality education fitting the time and the need of the area in which it serves. Education should be a cooperative effort using all resources within the community effectively and efficiently. The responsibility of the school is to provide the education environment, motivation, and instruction that will produce a maximum return for all students regardless of occupation or location later in life.

The primary purpose of education is to develop the potential of all students so that each will become a contributing member of our democratic society.

CHARACTERISTICS OF EFFECTIVE SCHOOLS

The correlates of effective schools are those characteristics, which when strongly present in the school district have either an influential cause or effect on desired student's outcomes within the school.

In an Effective School there is evidence of the following:

Safe and orderly environment - There is an orderly, purposeful businesslike atmosphere that is free from threat of physical harm.

Climate of high expectations for success – There is a climate of expectation in which the staff believes and demonstrates that all students can attain mastery of the essential school skills and a belief that the staff has the capacity and capability to help all students attain mastery.

Clear and focused mission – There is a clearly articulated school mission that the staff share an understanding of, and a commitment to, the instructional goals, priorities, assessment procedures and purposes of schooling.

Instructional leadership – Instructional leadership means that school administrators effectively and persistently communicate the schools agreed upon mission to all clients and constituents of the school.

Frequent monitoring of student progress - Student progress on measurable outcomes, especially academic gains, is monitored frequently. A variety of assessment procedures and measures are used. The results are used not only to sustain and improve individual student progress, but also to evaluate and to improve the instructional, curricular, and assessment program.

Opportunity to learn and student time on task - Significant amounts of instructional time are allocated for the essential core learning and skills that the school emphasizes. For a high percentage of this allocated time, students are engaged in whole class, or large group, planned teacher directed learning activities.

Home, school, community relations - Parents understand and support the school's basic mission and are invited to be involved in the important role of helping the school achieve its mission for all children. Community awareness is provided and community support is encouraged.

Student Policies Goals

The School Board and staff will work together to establish an environment conducive to the very best learning achievements for each student through meeting the following goals regarding students.

- To tailor the learning program in order to provide appropriately for each student according to his specific background, capabilities learning styles, interest, and aspirations.
- To protect and observe the legal rights of students.
- To enhance the self-image of each student by helping him feel respected and worthy through a learning environment that provides positive encouragement through frequent success.
- To provide an environment of reality in which students can learn personal and civic responsibility for their actions through meaningful experiences as school citizens.
- To deal with students in matters of discipline in a just and constructive manner.
- To provide for the safety, health, and welfare of students.
- To promote faithful attendance and good work.

Statement of Rights

Students of Miller Jr./Sr. High School have the basic constitutional rights guaranteed to all citizens. In exercising these rights, students have a responsibility to respect the fundamental rights of all citizens. One purpose of schools is to encourage the responsible use of these rights and develop good citizenship within the framework of an educational society. The school is a community and the rules of a school are the laws of the community. To enjoy the right of citizenship in the school, students must also accept the responsibilities of citizenship. *See Appendix page 29*

Right to Freedom of Discrimination Based on Race, Creed, National Origin, Sex or Physical Handicap

Nondiscrimination Policy: The Miller School District #29-4 does not discriminate in its employment policies and practices or in its educational programs on the bases of race, color, religion, age, sex, disabilities, marital status, parental status, or national origin. Inquiries concerning the application of Title IX, Section 504, Affirmative Action and Americans with Disabilities Act may be referred to Eric Norden, Superintendent, Title IX and Section 504 Coordinator or Department of Education, Office for Civil Rights, 8930 Ward Parkway, Suite 2002, Kansas City, MO 64114. Phone: (816)-268-0500; TDD (816) 823-1399; Fax (816) 823-1400 and may also refer to the following web address: [Http://www.ed.gov/about/offices/list/ocr/index.html?src=mr](http://www.ed.gov/about/offices/list/ocr/index.html?src=mr).

Right of the Handicapped

All handicapped students in the Miller Area School District are entitled to the benefits of a free appropriate education program. For specific information about eligibility and services, please contact the Special Education Director Jennifer Boomsma-Kelsey at (605)-853-2614.

Right to Confidentiality of School Records

The Family Education Rights and Privacy Act of 1974 assures the confidentiality of students' records. A parent, guardian or student over the age of 18 may refuse to permit the release of any information about a student by notifying the Principal in writing. Student records are kept in the guidance office for a period of 5 years and then are destroyed. *See Appendix page 30*

Right to Due Process

The phrase "due process" means that any person accused of a violation of a rule, responsibility, or policy of law is entitled:

1. to know what charges are against him/her
2. to have the opportunity to present his/her viewpoint before a final disciplinary decision is made.

A student facing serious disciplinary action such as long-term suspension, mandatory reassignment, or expulsion, will receive from the school a copy of school policy that outlines a specific procedural process mandated by the law to insure them due process. If a decision for disciplinary action is made, the student has the opportunity to appeal that decision to a higher authority and must state his/her intent to do so. Disciplinary action must then await the outcome of the appeal. For a copy of the appeal's process, please contact the Jr/Sr high school office. *See Appendix page 31*

Section 504 – American Disabilities Act

For a complete description of the rights granted under Section 504 to students with disabilities, please contact the Special Education Director, Jennifer Boomsma-Kelsey (605)-853-2614.

Parents Right-to-Know – Title I Part A, Section 1111 (h) (6)

At the beginning of each school year, any school receiving Title I funds shall notify the parents of each student in their district and let them know that they may request, and the school will provide the parents in a timely manner, information regarding the professional qualifications of the student's classroom teachers, including, at a minimum, the following:

1. Whether the teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
2. Whether the teacher is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived (Authority to Act).
3. The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certificate or degree.
4. Whether the child is provided services by paraprofessionals and, if so, their qualifications.

Parents may also request information on the level of achievement of their child in each of the state academic assessments.

Complaint of Federal Programs

Miller School District #29-4

A parent, student, employee or district stakeholder who has a complaint regarding the use of federal NCLB funds and is unable to solve the issue, may address the complaint in writing to the Miller Area School District Superintendent.

- The superintendent will investigate, within one week, the circumstances of the complaint and render a decision, within two weeks, after receipt of the complaint.
- The superintendent will notify the complainant of the decision.
- The complainant will be allowed one week to react to the decision before it becomes final.
- The complainant will either accept or disagree with the decision and will provide such acknowledgment in writing, addressed to the district superintendent.
- If the issue is not resolved with the superintendent, the complaint will be forwarded to the Miller School District School Board for further review.
- Unresolved complaints may be forwarded by the stakeholder to the South Dakota Department of Education for Review.

School and State Board of Education graduation Requirements
Adopted 07/16/14

Language Arts		4.5
Writing	1.5	
Literature	2	
American Literature	0.5	
Speech	0.5	
Social Studies		3
U.S. History	1	
U.S. Government	1*	
Geography	0.5	
World History	0.5	
Mathematics	3**	
Laboratory Science	3***	
Fine Arts	1	
Health and PE	1	
Econ or Pers. Finance	0.5	
Computer Science	0.5*	
Careers/Employ.Skills	0.5*	
Electives	Minimum of 4.5	
Total Credits - 22		

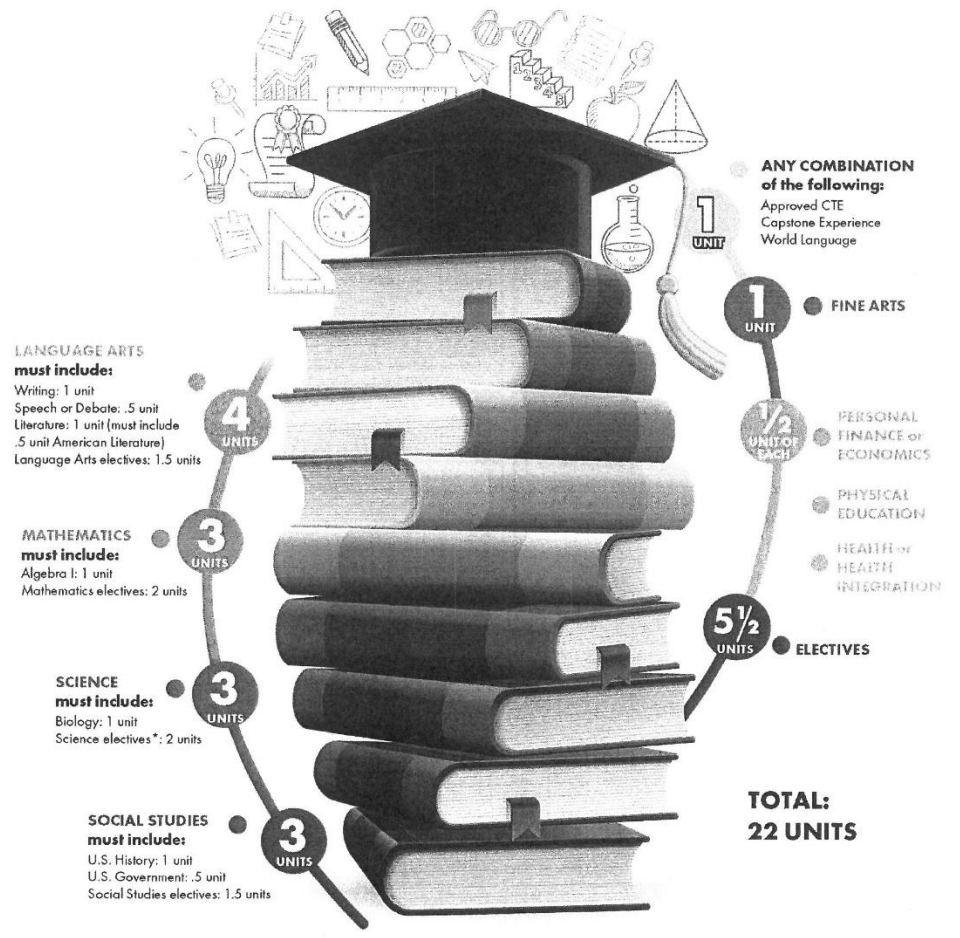
* Local requirements are higher than state requirements

** Must include Algebra I and Geometry

*** Must include Physical Science and Biology

South Dakota High School Graduation Requirements

Approved by the South Dakota Board of Education Standards in July 2018



*A state-approved advanced computer science course may be substituted for one unit of a science elective, but may not replace Biology. A list of approved courses is available at <http://doe.sd.gov/gradrequirements>.
Students are required to meet the above High School Diploma requirements, also known as the 'base diploma'. Students may earn advanced endorsements with their high school diploma. A student's personal learning plan must document a minimum of 22 credits that include the above requirements.

South Dakota High School Graduation Requirements

Approved by the South Dakota Board of Education Standards in July 2018

ADVANCED ENDORSEMENTS

In addition to the base requirements for the High School Diploma, students may earn advanced endorsements that are in alignment with the student's personal learning plan. Advanced endorsements outline specific coursework within the base diploma requirements to denote specific emphases. Students may earn one or more of three advanced endorsements: Advanced Endorsement, Advanced Career Endorsement and Advanced Honors Endorsement.

The requirements beyond the base high school diploma requirements are in red text in each advanced endorsement section below.

ADVANCED ENDORSEMENT REQUIREMENTS		ADVANCED CAREER ENDORSEMENT REQUIREMENTS	
<i>Indicates a student has pursued coursework consistent with entrance requirements for postsecondary education at a university.</i>		<i>Indicates a student has career experience in a concentrated area, based on academic and/or workplace experience and a related credential.</i>	
4 UNITS OF LANGUAGE ARTS must include: <ul style="list-style-type: none"> • Writing: 1 unit • Speech or Debate: .5 unit • Literature: 1 unit (must include .5 unit American Literature) • Language Arts electives: 1.5 units 	1 UNIT OF FINE ARTS	4 UNITS OF LANGUAGE ARTS must include: <ul style="list-style-type: none"> • Writing: 1 unit • Speech or Debate: .5 unit • Literature: 1 unit (must include .5 unit American Literature) • Language Arts electives: 1.5 units 	1 UNIT OF FINE ARTS
3 UNITS OF MATHEMATICS must include: <ul style="list-style-type: none"> • Algebra I: 1 unit • Geometry: 1 unit • Algebra II: 1 unit 	½ UNIT OF PERSONAL FINANCE or ECONOMICS	3 UNITS OF MATHEMATICS must include: <ul style="list-style-type: none"> • Algebra I: 1 unit • Mathematics electives: 2 units 	½ UNIT OF PERSONAL FINANCE or ECONOMICS
3 UNITS OF SCIENCE must include: <ul style="list-style-type: none"> • Biology: 1 unit • Other Lab Sciences: 2 units 	½ UNIT OF PHYSICAL EDUCATION	3 UNITS OF SCIENCE must include: <ul style="list-style-type: none"> • Biology: 1 unit • Science electives: 2 units (a state-approved computer science course may be used as 1 unit elective) 	½ UNIT OF PHYSICAL EDUCATION
3 UNITS OF SOCIAL STUDIES must include: <ul style="list-style-type: none"> • U.S. History: 1 unit • U.S. Government: .5 unit • Social Studies electives: 1.5 units 	½ UNIT OF HEALTH or HEALTH INTEGRATION	3 UNITS OF SOCIAL STUDIES must include: <ul style="list-style-type: none"> • U.S. History: 1 unit • U.S. Government: .5 unit • Social Studies electives: 1.5 units 	½ UNIT OF HEALTH or HEALTH INTEGRATION
1 UNIT OF ANY COMBINATION of the following: <ul style="list-style-type: none"> • Approved Career & Technical Education • Capstone Experience • World Language 	5 ½ UNITS OF ELECTIVES	2+ UNITS OF ANY COMBINATION of the following: <ul style="list-style-type: none"> • Approved Career & Technical Education units from the same career cluster OR • Capstone Experience AND Attainment of an industry-recognized credential or National Career Readiness Certificate of Silver or higher	4 ½ UNITS OF ELECTIVES

ADVANCED HONORS ENDORSEMENT REQUIREMENTS			
<i>Indicates a student has pursued advanced rigorous, academic coursework consistent with §10-55-3.1 (High school course requirements for opportunity scholarship eligibility).</i>			
All high school coursework completed with a "C" or higher			
4 UNITS OF LANGUAGE ARTS must include: <ul style="list-style-type: none"> • Writing: 1.5 units • Speech or Debate: .5 unit • Literature: 1.5 unit (must include .5 unit American Literature) • Language Arts electives: .5 unit 	1 UNIT OF FINE ARTS	3 UNITS OF SOCIAL STUDIES must include: <ul style="list-style-type: none"> • U.S. History: 1 unit • U.S. Government: .5 unit • World History: .5 unit • Geography: .5 unit • Social Studies electives: .5 unit 	½ UNIT OF HEALTH or HEALTH INTEGRATION
4 UNITS OF MATHEMATICS must include: <ul style="list-style-type: none"> • Algebra I: 1 unit • Geometry: 1 unit • Algebra II: 1 unit • Advanced Mathematics: 1 unit (details at sdos.sdbor.edu/require/require.html) 	½ UNIT OF PERSONAL FINANCE or ECONOMICS	2 UNITS OF ANY COMBINATION of the following: <ul style="list-style-type: none"> • Approved Career & Technical Education OR • Modern or Classical Language (including American Sign Language); must be in the same language 	2 ½ UNITS OF ELECTIVES
4 UNITS OF SCIENCE must include: <ul style="list-style-type: none"> • Biology: 1 unit • Any Physical Science: 1 unit • Chemistry or Physics: 1 unit • Science elective: 1 unit 	½ UNIT OF PHYSICAL EDUCATION		

ACADEMICS

Requirements for Graduation

In an effort to help students who graduate from Miller High School be adequately prepared in today's society, the following graduation requirements have been established.

Students in grades 7, 8, 9, 10, and 11 must be enrolled in and attend 8 periods each day; 1 of the 8 may be a study hall. Students in grade 12 must be enrolled in and attend class 7 periods each day. Seniors may have 1 period for "open campus". Students are not considered to be enrolled in school unless they are enrolled full time as described above. Seniors must have completed or be currently enrolled in all course work for graduation in order to take part in the graduation exercises.

All students are required to enroll in the following:

Grade 9	English I, Physical Science, Algebra I or IA, Computer Science/P.E., World History/Career Exploration
Grade 10	English II, Biology, Geography/Speech, Algebra 1B or Geometry
Grade 11	English III or Applied English III, American History, *a science course *a Math course, Personal Finance and Health.
Grade 12	English IV, Applied English IV, or AP English IV, American Government *See personal learning plan for specific math and science requirements

Assignment Completion Requirement

1. Students need to learn and achieve at a proficient academic level.
2. In order to reach proficiency, students are required to complete ALL classroom assignments.
3. If an assignment is important enough to give out as homework, it is important enough to be returned and graded.
4. If a student does not come to class with work completed, the student may be assigned to "Work Study".
 - a. The student will notify their parent/guardian by phone of the unfinished assignment.
 - b. The student will make up the missing assignment. The date and the time will be determined by the teacher. The time will be either after school or before school. Minimum time will be 15 minutes and the maximum time is completion of the assignment.
 - c. The student must complete the assignment to the satisfaction of the teacher.
 - d. Students may receive partial credit for any work that is turned in late.
5. If the student does not show up for "Work Study", the student will receive a 30-minute detention that will be served before or after school (3:34 to 4:05).
6. If the student does not show up for detention, the student will be referred to the Principal.

Post-Secondary Education

Requirements for high school graduation are different from college entrance requirements. Students who expect to enroll for further education in post-secondary institutions should plan carefully to make sure they have included the necessary preparation in a high school program for entrance into the post secondary school of their choice.

Grading System

The school year is divided into four marking periods, each approximately nine weeks long. A report card will be issued after each quarter is completed. The grade recorded on the permanent report is the final grade of the semester. Parent-teacher conferences are held twice each school year. Teachers may send out progress reports any time. These are usually sent out mid quarter. Parents are urged to contact the student's teachers to discuss and/or help their student when necessary.

Marking System

A=4.0	3.6-4.0 = A
B=3.0	2.6-3.5 = B
C=2.0	1.5-2.5 = C
D=1.0	0.6-1.5 = D

Grading Scale

A	93-100
B	85- 92
C	77-84
D	67-76
F	66 and below

Grade Point Average

The grade point average (G.P.A.) is computed by the following procedure: multiply the number of grades by their value, add and divide by the number of grades.

For example: Suppose a student received 1A, 2 B's and 4 C's

$(1 \times 4.0) + (2 \times 3.0) + (4 \times 2.0) = 4.0 + 6.0 + 8.0 = 18$ grade points

7 (credits attempted) divided into the 18 grade points = 2.571 G.P.A.

Incomplete (I) Grades

Quarter incompletes shall be given when **major papers, book reports or tests** are not completed.

Teachers may grant a 2-week time limit to make up incomplete work. Exceptions to the 2-week period will be made when there are extenuating circumstances. All incomplete grades will become an **F** after the 2-week time period.

Schedule Changes and Dropping Subjects

Maximum student and parent input is encouraged during the registration process to insure that courses are appropriate for student abilities and future educational or career interests. Once those selections are made, we honor them to the extent possible.

Students who wish to drop or add a class are encouraged to do so prior to the beginning of the semester. After the first week of classes of the semester, changes will only be made to correct computer errors or accommodate teacher, counselor, or administrator recommendations.

Repeating a Class

If a student repeats a course, **both grades will go on his/her permanent record, however only the highest grade will be calculated into the students GPA.**

Honor Graduation

Graduation Honors

Valedictorian	graduating with the highest grade point average
Salutatorian	graduating with the second highest grade point average
High Honors	graduating with a grade point average of 3.75 or above
Honors	graduating with a grade point average of 3.00 or above

Grade point average is computed at the end of the 8th semester to determine honor graduates. In determining honor graduates, all regular courses are considered except Driver Education.

Honor Rolls

A Honor Roll	3.75 grade point average or above
B Honor Roll	3.00 grade point average or above

Academic Letter

Academic Letters (M) will be awarded each semester to high school students who have achieved a grade point average of 3.50 or better for the semester. Students with a 3.50 or better grade point average for each subsequent semester will be awarded chevrons. Medals will be given to Junior High students using the same criteria as above.

Distance Education

SDCL 13-33-29

Definition: when a student is enrolled via internet, DDN or other coursework provided from outside the MHS building

Procedure: The Miller School District recognizes the need and desire for students to enroll in classes outside of the local district. The state of South Dakota requires that these distance education classes be registered for through the Virtual High School and provided by the institutions within the Virtual High School. Delivery methods and registration costs vary depending on which providers are selected. Only distance education classes which are completed through the Virtual High School will be transcribed by the Miller School District. All distance education classes will need to be approved by the local school administration. For the purpose of this procedure classes will be categorized in the following manner.

Core courses not offered by the district (Ex. Pre-Calculus) - all costs in this situation will be absorbed by the Miller School District.

Credit Recovery – all costs of credit recovery will be the responsibility of the student and/or their family.

Graduation requirements not offered or feasible to schedule within the district – all costs in this situation will be absorbed by the Miller School District. This excludes credit recovery.

Academic Challenge

- Only students who are classified as juniors or seniors
- Minimum 3.0 cumulative GPA and B grade or higher in all prerequisite courses
- Maximum of 3 credits will be accepted and transcribed
- All tuition costs will be the responsibility of the student and/or their family
- Miller School District will provide materials for such classes. If materials are purchased and the course is subsequently dropped by the student he/she will be responsible to reimburse the district for material costs.

Administration has the ability to make exceptions to policy on a case by case basis.

Student Portal User Guidelines and System Requirements

Your student account will become active as soon as you sign the “Student Pledge for Technology Usage”. Your login information - web site, user name, and password - will be given to you by the high school counselor upon receipt of the signed “Student Pledge for Technology Usage”.

1. You will have access to your current school information concerning:
 - a. Attendance – updated daily
 - b. Transcripts – available for all past terms – updated each semester
 - c. Grades for current classes – updates will vary from class to class.
You can expect that grades for an assignment will be posted weekly. (Teachers will need adequate time to grade all of the student work and to post the scores)

2. Security features your portal
 - a. Three unsuccessful login attempts will disable your student account.
In order to use the portal again, you will need to contact the high school counselor.
 - b. You will be automatically logged off if you leave your student portal open and inactive for a period of time.
 - c. All attempts at logging into the system are recorded and monitored, and a full audit trail is tracked on sensitive data.

3. School office contact information
 - a. Telephone help is available from 8:00 a.m. to 4:00 p.m. Phone 853-2455.
 - b. Should you need help with Infinite Campus outside of school hours, send an email to Robin.Sivertsen@k12.sd.us for JH/HS students or Laela.VanZee@k12.sd.us for Elem students and expect an answer within 24 hours on school days. Please include your name, your user name, your telephone number and a brief description of the problem in your email request for help.
 - c. Any public use computer that has met system requirements can be used to access the DDN Campus as long as you have the necessary user and password information.

Parent Portal User Guidelines and System Requirements

Your Parental Portal account will become active as soon as we receive your signed copy of the Acceptable Use Policy. Your login information, (web site, user name, and password) will be given to you, the parent, by the high school upon receipt of the above mentioned Acceptable Use Agreement Signature. It will be sent to you by email addressed to you, the parent. If you do not receive this information within two weeks of the date you sent in your signed acceptable use policy, please contact the Jr./Sr. high school for assistance.

1. Parents will have access to the following data about their child:
 - a. attendance – updated daily
 - b. transcript – available for all past terms – updated each semester
 - c. grades for current classes –updates will vary from class to class. Parents can expect that grades for an assignment will be posted weekly. (Teachers will need adequate time to grade all of the students work and to post the scores)
2. Parents will receive login information and instructions after we receive your signed Acceptable Use Policy agreements.
3. Security features of the Parent Portal:
 - a. Three unsuccessful login attempts will disable the Parent Portal account. In order to use the portal again, parents will need to contact the Jr/Sr. High School office during school hours to have the account reactivated.
 - b. You will be automatically logged off you leave the Parent Portal Web browser open and inactive for a period of time.
 - c. All attempts at logging into the system are recorded and monitored, and a full audit trail is tracked on sensitive data.
4. School Office contact information
 - a. Telephone help is available from 8:00 a.m. to 4:00 p.m. Phone 853-2455.
 - b. Should you need help with Infinite Campus outside of school hours, send an e-mail to Robin.Sivertsen@k12.sd.us or [Laela.VanZee @k12.sd.us](mailto:Laela.VanZee@k12.sd.us) and expect an answer within 24 hours on school days. Please include your name, your username, your telephone number and a brief description of the problem in your e-mail request for help.
 - c. Any public use computer that has met system requirements can be used to access the Infinite Campus as long as you have the necessary user and password information.

Student Procedures and Policies

Routine Procedure

Affection/Social Relationships: The ability to get along socially in a positive manner is one of the desirable outcomes of a well-rounded education. Inappropriate displays of affection in school property must be avoided.

Alcohol, tobacco and Other Drug Use by Students: A student shall not possess, use, distribute, transfer, conceal, sell, attempt to sell, deliver or be under the influence of alcohol, tobacco and/or other drugs while at school or any school-sponsored event. There shall be NO use of electronic cigarettes or like products. Students whose observed behavior indicates possible use of alcohol and/or other drugs will be referred to the building administrator. Students who use prescription drugs authorized by a licensed physician do not violate this policy. *See Appendix page 32*

Cell Phones and Other Like Devices Policy: Cell phones and all like devices are not to be used in the classroom unless use is approved by the teacher for instructional purposes. Teachers may designate a place within the classroom to store devices during the class period. If a student leaves the classroom to get a drink or use the restroom, their phone will be turned in to the teacher.

Violations: First offence – device is confiscated and student stays after school for detention before return of device.

Second offence – device is confiscated, student stays after school for detention and a parent or designated adult must pick up the device.

Third offence – device is confiscated, student stays after school for detention, and a parent or designated adult must pick up the device. The device must be turned in to the office the next five school days and the student can pick up the device at the end of the school day. If not turned in and the student has to be located to retrieve the device, another day is added.

Rules and regulations pertaining to the use of cell phones in locker rooms will be as follows:

Cell phones are to be turned off and out of sight in all locker rooms. Cell phones shall not be used inside a locker room and locker room violations will be handled in the following manner:

1st offense: The device will be confiscated and will only be returned to the parent (or their designee, not a student) of the student who must come to the office to retrieve the device. The student will not be allowed to bring their device on school grounds for the remainder of the year.

2nd offense: The device will be confiscated and will only be returned to the parent (or their designee, not a student) of the student who must come to the office to retrieve the device. The student will be assigned one day of in-school suspension.

3rd offense: The device will be confiscated and will only be returned to the parent (or their designee, not a student) of the student who must come to the office to retrieve the device. The student will be assigned one day of out of school suspension.

More than three offenses: Administration will determine the consequences for students who habitually violate this policy.

If the device is not appropriately turned over to staff, it will be considered insubordination and further consequences will result at the discretion of the administration.

Cheating: Any student who cheats on a test or other assignment or violates normal testing procedures will receive an automatic zero for the test or assignment. Parents will be notified. Work will not be allowed to be made up.

Complaint Procedures:

Parental Complaint Procedure: This has been established to ensure that a citizen's complaint is given respectful attention and that the integrity of all concerned is upheld. Parental Complaint Procedure Forms are available on the Miller School website and at the Superintendent's office upon request. See pages 38-40 in this handbook for specific procedure guidelines.

Student Grievance Procedure for Discrimination: A grievance is defined as a complaint lodged by a student with a member of the staff or administration alleging one or more of the following unfair practices: that a school rule in practice discriminates between students within the same grade, class, or activity, or that an unfair procedure has been used in arriving at a punishment. Grievances are to be processed through 3 steps in the following order: to the counselor, to the building principal, to the superintendent. The burden of proof is on the student to show that a rule is unfair, discriminatory, or that an unfair procedure has occurred. Student Grievance Procedure Forms are available at the principal's office upon request.

Computer Network/Internet Acceptable Use Policy: Students are responsible for good behavior on school computer networks and equipment just as they are in a classroom or a school hallway. Communications on the network are often public in nature. General school rules for behavior and communication apply. The Internet is provided for students to conduct research and communicate with others. Access to the Internet will be provided to students who agree to act in a considerate and responsible manner. Any violation of District Policy and rules may result in the loss of District provided access to the Internet. Additional disciplinary action may be determined at the building level in keeping with existing procedures and practices regarding inappropriate language or behavior. When and where applicable, law enforcement agencies may be involved. A complete Technology Resource Handbook will be handed out to each freshman. Sophomores, Juniors and Seniors may pick up a handbook in the office. The "Student Pledge for Technology Usage Form" must be signed by the parents and the student and returned to the office before you have access to the internet. *See Appendix page 33.*

Dangerous Weapons on School Property: A dangerous weapon is defined as any firearm, or air gun, knife or device, instrument, material or substance, whether animate or inanimate, which is calculated or designed to inflict death or serious bodily harm. No dangerous weapons are permitted on any school premises, school vehicle or any vehicles used for school purposes, in any school building or other building or premises used for school functions. Any student bringing a dangerous weapon to school may be expelled for up to twelve months and shall be referred to law enforcement authorities. *See Appendix page 34*

Dress: Suitable attire will be worn to school and when representing the school at out of town activities. Students are asked to be well groomed and appropriately dressed. Student appearance should reflect credit upon the school and community.

Appropriate dress for a school setting:

- Shirt, blouse, or T-shirt
- Dress slacks or jeans
- Shorts must be at least fingertip length
- Regular shoes or tennis shoes
- Caps/other head wear may be worn to and from school, but wearing of caps/other head wear in school is not permitted. Bandannas are not to be worn in school

Inappropriate dress:

- Clothing with suggestive or derogatory pictures, phrases, or advertising of alcohol, tobacco or drugs
- Cut up or torn clothing
- Biker shorts, boxers or cut off sweats
- No chains or short shorts
- Midriff tops, No skin exposed. Spaghetti strap tops are not to be worn.
- Bare feet
- Clothing that causes a distraction, is unsanitary, or presents a safety hazard. If dress is inappropriate, students will be asked to go home to change and make up time lost after school

Fire Drills: The signal for a fire drill is the sounding of a shrill fire horn. Your cooperation is needed to clear the building as efficiently and safely as possible.

Food & Drink: No food or drink is allowed in classrooms or hallways except for special events/parties and cooking classes. Bottled water, in clear containers, is allowed in the classrooms. Food and drink will be allowed only in the Commons. Snacks or drinks from the school vending machines may be kept in student lockers. No outside food or drink is allowed in student lockers.

Foreign Exchange Students: Miller High School will accept a total of 2 foreign exchange students from approved foreign exchange programs. Students will be accepted on a first come, first served basis. Deadline for enrollment is the first day of school. Foreign exchange students must arrive and register for classes by the first day of school. Students will not be accepted during the school year.

Harassment: It is the policy of our District that students should be able to enjoy a work and learning environment free from all forms of discrimination.

Harassment, in a legal sense, describes words and actions that tend to annoy, alarm, or is physically or verbally abusive toward another person.

Sexual harassment is any unwelcome sexual advances, requests for favors and/or other verbal, physical and/or visual contact of a sexual nature. The effect of the behavior on the victim, regardless of the intent of the accused, determines whether or not harassment has occurred.

Students who believe they have been or are being sexually harassed should discuss the situation with their parents or guardian, and/or contact a teacher, counselor, school employee, or their principal.

High School Activities: All high school activities (i.e. dances) must be cleared through the Student Council and the Principal's office five days in advance of the activity.

Immunization Requirements for School Attendance: SD State Law requires any pupil entering school in this state, prior to admission, be required to present to school authorities certification that he or she has received or is in the process of receiving adequate immunization against poliomyelitis, diphtheria, tetanus, pertussis, rubeola, rubella, mumps, according to the recommendations of the State Department of Health. The only exceptions are medical exceptions signed by an M.D. and religious exemptions. *See Appendix page 35.*

Lockers: Lockers are the property of the Miller School District #29-4. No rental will be charged for the use of the school lockers. A damage assessment may be made at the end of the school year. Please keep your locker clean and in good condition. School administrators may search lockers. The school assumes no responsibility for the loss of valuables left in the lockers or elsewhere about the premises. If necessary, lock your locker. You must provide your own lock. Magnets will be the only acceptable means of fastening pictures or other items to the inside of lockers. Nothing will be permitted on the outside of lockers. Pictures, sayings, etc. are not to be profane or obscene in nature. No marking of any kind will be allowed on the lockers.

Medication: Services such as medication and tube feedings will be provided at school when the administration has determined that it is a necessary and appropriate service for the District to provide. The following rules shall apply:

1. Medical diagnosis and treatment of illness are not the responsibility of the District and shall not be practiced by school personnel.
2. Unauthorized school personnel shall not provide aspirin or any other medication to students unless parent contact has been made.
3. Medications shall be stored in a central locked location.
4. Students requiring medication at school shall be identified by the parent to the building principal.
 - a. A completed "Request and Authorization for Medication" form shall be submitted to the school office.
 - b. Medication shall be brought to the school by the parent in the original prescription bottle.
 - c. The medication shall be supervised and recorded immediately after being administered by trained school personnel as delegated and supervised by a licensed nurse.
 - d. In specific situations, students may be responsible for their own medication and self-administration. Parents shall send only the medication needed for the day with the student.
5. The need for other physician prescribed services shall be reported to the building principals.

Messages from Home/Employer: Parents should feel free to call the school concerning any matter dealing with their child. Only in emergency situations will students be called from class for a telephone call.

Money and Valuables: Please do not bring large amounts of money to school. All valuable articles should be in possession of the owner at all times. The school cannot accept responsibility for stolen articles.

Parent/Teachers Conferences: Parents are encouraged to attend conferences after the first and third quarters of school to discuss student progress with the staff. Parents will be notified of scheduled conference times. Report cards, issued at the end of each quarter, reflect the student’s cumulative progress through that grading period.

Posters and Announcements: Any posters or announcements that are to be displayed in the school or read over the PA must be approved by the principal.

School Admissions: In accordance with state law, all persons over 5 and under 21 years of age and all veterans (except dishonorably discharged veterans) who are residents of the district will be eligible to attend the public schools free of charge, if they have not already received a high school diploma.

Upon registration, all new students will be required to present:

1. Proof of date of birth through a birth certificate or affidavit in lieu of a birth certificate.
2. Record of immunization and a health certificate from a licensed physician
3. Proof of residency, if requested.

Special Education: Miller School District #29-4 follows the qualifying criteria for eligibility according to the South Dakota Special Education guidelines. Special Education is a program that is available to students within the District for children aged birth to 21 years old who have been identified as being a child with a disability. The school follows the intent of the individuals with Disabilities Education Act (IDEA 97). If a child is suspected of having a disability, the child can be referred for evaluation by the child’s parent or classroom teacher. Once the child has been referred, the child will be evaluated in the areas of suspected disability. The school and parent will work together to determine the area of concerns that need to be evaluated. If a child is determined to be a child with a disability, and the parents consent to placement, an Individualized Education Plan (IEP) will be developed to meet his/her individual educational needs. Modifications and/or accommodations can be made according to the individual needs of the child. The following Special Education documents are available for public inspection at the Miller School Business Office: Special Education Comprehensive Plan and Application for Federal Funds.

Student Parking: No Parking on East 6th Avenue (west of school) as that is designated for faculty parking. Students may park in the armory parking lot or the parking lot north of the pre-school. No student parking between the pre-school and elementary building. Make sure you are parked legally. We encourage everyone to lock their cars. Parking fines may be given:

Fines	First Offense	\$10.00 fine
	Second Offense	\$15.00 fine
	Third Offense	\$20.00 fine
	Fourth Offense	\$25.00 fine
	(after 4 th Violation, every fine is \$25.00)	

Student Records: The Board wishes to make clear that all individual student records of the district are confidential (this extends to giving out individual addresses and telephone numbers). The exception is directory information. School officials will designate certain data relating to the student as “directory or public” information. The release of this data does not require the consent of students, parents or guardians. Please see pg. 29 for definitions of directory information.

Substitute Teachers: Substitute teachers are to be accorded the same respect as regular classroom teachers. Any student failing to maintain a proper relationship with a substitute teacher will be dealt with accordingly. The responsibility is on the student to treat a substitute with the respect and courtesy that is due all persons at Miller Jr./Sr. High School.

Textbooks: Each student will be responsible for the textbooks issued to him/her at the beginning of the year. The student will make note of the condition of his/her book on a form provided when the book is issued and the teacher will check it upon its return. If the book is in bad condition, at the end of the year it will be necessary that the student pay for the repair of the book. By covering your textbooks with a book cover and not marking the assignment in it you will find that your fines will be practically nil. In case a student's book is lost or completely destroyed, he/she will be charged the replacement cost of the book.

Books returned with an ordinary amount of deterioration due to usage should be accepted at no charge to the student. Lost textbooks and books that suffer extreme abuse will be assessed the following:

- A) 100% of the cost of a new book – for a book lost or suffering extreme damages or abuse in the year it was purchased.
- B) 80% for a book suffering extreme damage or abuse in its second year.
- C) \$15 for a book suffering extreme damage or abuse after its second year.
- D) \$10 for a book suffering unusual damages.
- E) \$5 for a book suffering minor damages

Tornado/Disaster Drills: The signal for a disaster drill will be given by voice over the intercom. School personnel will give you directions to move to areas of safety.

Visitors: Students should use discretion when considering bringing visitors to school. As a courtesy, students are asked to obtain permission from teachers before getting a visitor's pass from the office. Regulations applying to high school and junior high students also apply to visitors. It is required that all visitors check in with the office upon arrival at school.

AHERA: The Asbestos Hazard Emergency Response Act (AHERA) requires that all public school buildings be inspected or re-inspected for the presence of asbestos containing materials every three years after a management plan is in effect. The same statute also requires initial and annual notifications of the availability of the management plan, which outlines the recommended steps to eliminate any asbestos hazard.

The Miller School District has both friable and non-friable, asbestos materials in only the armory (gym) section of the high school building. All asbestos is being managed in strict compliance with all pertinent federal regulations. A copy of the inspection report, which details the locations of these materials and the proper management procedures, is available for public inspection during normal school hours in the administrative office

Miller High Jr/Sr High

Test Schedule

2022-2023 School Term

September 7	ASVAB Testing—Testing Room—Periods 2-5 11th grade (Required)
October 18	ACT Testing—Miller Testing Room—Periods 1-6 11th & 12th grades (Optional) (Cost: \$50.50*)
January 11	SMyLife Skills Lab Testing—Miller Testing Room— Periods 6 & 7 10th grade (Required)
January 24—February 25	SD English Language Proficiency (ACCESS 2.0) Grades K-12 (Required if selected)
February 1	Pre-ACT Exam Testing room—Periods 1-5 - 10th grade (Required)
February 16	National Career Readiness Certification Exam Testing Room—Periods 2-5— 12th grade (Required)
March 7	ACT Testing—Miller Testing Room—Periods 1-6 10th (<i>if eligible</i>) 11th & 12th grades (Optional) (Cost: \$50.50*)
March 2—May 6	Smarter Balanced ELA & Math Testing Window Grades 3,4,5,6 7, 8 & 11
March 2—May 6	South Dakota Science Testing Window Grades 5, 8 & 11
May 2	AP Calculus AB (12th Grade Optional) - 8:00 a.m.
May 3	AP English Literature (12th Grade Optional) - 8:00 a.m.
May 4	AP Biology (12th Grade Optional) - 8:00 a.m.
May 10	AP English Language (12th Grade Optional) - 8:15 a.m.
May 11	AP Statistics (12th Grade Optional) - 8:15 a.m.
	(Cost *\$96.00)

*Fees subject to change

For more info, visit: <https://doe.sd.gov/assessment/>

Courtney Van Zee, MS, NCC
 District Testing Coordinator
 Miller School District #29-4
 Courtney.VanZee@k12.sd.us
 605-853-2455
<http://cb191.k12.sd.us/>

Privilege Package

Academic eligibility for Junior High and Senior High Students. *See Appendix page 36*

Noon Privileges Freshman, Sophomores, Juniors and Seniors will be allowed to leave campus during noon break if he/she displays appropriate conduct in school and shows the necessary maturity for such privileges. Junior High students do not have open noon privileges, without a written parent note. No JH student will be permitted to drive during their lunch break.

7th Grade, 8th Grade, Freshman, Sophomore and Junior Privileges: No study hall privileges for a one week period according to the Academic Eligibility Policy, if the student is failing or has an incomplete grade. Students will also have restricted computer privileges if receiving one F.

Senior Open Campus Privileges: No open campus for a one week period according to the Academic Eligibility Policy, if a senior is failing or has an incomplete grade. Seniors will be assigned to a study hall. Students will also have restricted computer privileges if receiving one F.

Those students who are eligible for any privileges must abide by the rules set below:

1. Any student who comes late to class without a valid excuse slip will be disciplined in the same manner as any other tardiness per quarter. Excessive absences or tardiness will result in revocation of privileges.
2. Any student who violates a school rule or is suspended from school will lose privileges.
3. Any student who receives a deficiency notice or an "F" on his/her report card, will lose privileges. Students will regain privileges when the grade is passing.
4. Any students who receive an incomplete on his/her report card will lose privileges until the "I" becomes a passing grade.
5. Privileges are not time off from school. Academics must be the focus of all students during school time when you are not in class. Seniors must study during open campus. Students in grade 7 through 11 must study in study hall. Card/Parlor games are not permitted.
6. Actions related to school activities and events will be tied to privileges. Students are expected to continually prove to the community that they deserve the privileges.

The Privilege Package is EARNED through performance

ATTENDANCE

Compulsory Attendance Law - SDCL 13-27-1

Responsibility of person controlling child for school attendance—

General education development test preparation program--Kindergarten--Transfer from another state. Any person having control of a child, who is not younger than five or older than six years old by the first day of September, or any child who, by the first day of September, is at least six years old, but who has not exceeded the age of **eighteen**, shall cause the child to regularly attend some public or nonpublic school for the entire term during which the public school in the district in which the person resides, or the school to which the child is assigned to attend, is in session, until the child reaches the age of eighteen years, unless the child has graduated or is excused as provided in this chapter. However, the requirements of this section are met if a child who is at

least sixteen years of age enrolls in a general education development test preparation program that is school-based or for which a school contracts and the child successfully completes the test or reaches the age of **eighteen** years.

ATTENDANCE

Students are expected to be in school each day school is in session. **Attendance** is an important factor in achieving a good education and in preparing for the workforce. High achievement is dependent on student participation in and contributions to daily classes. There is a strong link between good attendance and a good education.

While it is true that written work can be completed for make-up, class instruction or presentations, discussions, some audio-visual presentations, or student-teacher interaction can never be made up.

We realize that absences will occur. Absences, which do occur, will be categorized as either **excused** or **unexcused**.

Excused Absences

1. Parents must notify the school when there is going to be an absence. Call the school office at 853-2455 before 8:30am.
2. **Illness:** of the student that is serious enough as to make attendance at school unsafe or harmful either to the student or to others. A Doctor's statement may be required by the Principal.
3. **Death or serious illness:** in the student's immediate family
4. **Funerals**
5. **Inclement weather:** in regard to rural students.
6. **Observance:** of religious holidays.
7. **Nationally recognized youth programs.**
8. **Exceptional reasons:** with advanced approval of the Principal.
9. **Parental Requests:** The school realizes that parents may wish to have their child excused from school at their request. Parental requested absences will be limited to five (5) times per semester. After the 5th parental request, the absences revert to unexcused absences.
10. **Make up work:** A student is allowed to make up all work missed and earn full credit if the work is submitted in a reasonable amount of time.

Unexcused Absences: Any absences that do not meet the requirements as listed under the Excused Absences or do not have school authorization will be considered an unexcused absence. When a student is absent from school and the school does not know their whereabouts the student will be recorded as unexcused. Students will receive zeros for all classes in which they have been marked unexcused. Parents or guardians will be notified regarding unexcused absence.

Absences (Total days-excused or unexcused)

- When a student has been absent a total of 8 days in any semester the parent/guardian will be notified by letter to make them aware of the school's concern.
- When a student has been absent a total of 10 days in any semester the parent/guardian will again be notified by letter. This policy will take into consideration extended illness, hospital stays and so forth. Future student absence in the current semester will require a doctor's note. If a student

is absent and does not have a doctor's note they will be marked unexcused. Unexcused absences result in zeros in classes.

- When a student who is under the age of 18 reaches 12 total days absent for a semester the State's Attorney will be contacted and truancy proceeding will begin. A student age 18 or over may be suspended from school.

Absences (individual periods)

- When a student has missed an individual class a total of 8 times in a semester the parent/guardian will be notified.
- When a student has missed an individual class a total of 10 times in a semester the parent/guardian will be notified and any additional absences in the class during the current semester will require a doctor's note. Absence without a doctor's note will result in the student being marked unexcused. Unexcused absences result in zeros in classes.

Tardies: Students are expected to come to school and to each class on time. If you are tardy to school 1st or 6th period, you must stop in the Principal's office for an admit slip to class. If you are tardy to a class, your teacher will note this on the computer. You are tardy if you are not seated in your assigned seat when the bell begins to ring. Excessive tardiness will result in the loss of open lunch privileges and/or detention.

School Activities: All students that are absent from school because of a school-sponsored activity will be required to complete the Activity Assignment Sheet. The assignments, including all incomplete work in a class, must be completed, signed by the teacher, and handed in to the activity supervisor prior to leaving for the school activity. **If you do not turn in the activity assignment sheet, you do not go.**

In School Suspension: A student is considered absent from class but the absence does not count against the absence policy. The student will be provided assignments. To earn credit he/she must hand in assignments upon returning to class.

Out of School Suspension: A student is considered absent from class but the absence does not count against the absence policy. The student will be provided assignments. To earn credit, he/she must hand in assignments upon returning to class.

Class Admission Slip: A student will obtain a Class Admission Slip from the office. The student will present the slip to each teacher whose class was missed and secure the written make up assignment for the time missed. Upon completion of the work, the teacher will initial the slip. It is the responsibility of the student to go to each teacher and obtain the makeup assignment.

Parental Permission to leave school: Students are required to remain on campus from the time they arrive in the morning until they are dismissed in the afternoon (with the exception of those students who have earned privileges). Parental/guardian permission must be given to the office before a student may check out during the school day. A student must check out from the office before leaving. Any student who fails to follow these procedures will be considered absent unexcused. Any student not returning after lunch must notify the office that same day failure to do so will result in the student being marked unexcused absent for the remainder of the day.

Absent Prior to and After School Event: Students must be in school the day that they are to participate in a school activity unless personally excused by the Principal. Students are also expected to be in school the day after a school activity.

Standard of Conduct and Discipline

Miller Jr./Sr. High School operates based on the knowledge that the vast majority of students are self-disciplined, make good decisions and behave in a productive manner. Proper behavior is the responsibility of the student and his/her parents/guardian. The student has the responsibility to know and respect the rules and regulations of the school as well as having consideration for the rights of others. Administrators, teachers, counselors and other school personnel are authorized to enforce rules and regulations to promote the learning climate. Miller students are expected to show respect for oneself, for each other and for public and personal property. Students have the right to expect orderly conduct in the school. Behavior that would be detrimental to a learning climate must be discouraged. Students are under the jurisdiction of the school district while on the school grounds, attending a school function, riding a regular bus route or on any extracurricular trip. *See Appendix page 37-38*

Detention: Will be used as a disciplinary action only after routine measures have been employed by the teacher. The actual assignment of detention will be made by the principal or the individual teacher. A student assigned detention will have a minimum of one day's notice so that he/she will have ample time to make travel arrangements, etc. Detention will be served before school, or after school.

Student Guidelines for In-school Suspension: The intent of the in-school suspension (ISS) program is to minimize rule infraction re-occurrence. In order to facilitate this, the principal or designees will contact the parent/guardian. The following rules guarantee proper structure with the ISS location.

1. Successful completion of the assigned days will allow the student to return to class. Upon completion of the assigned days, the student may be required to visit with the school counselor to design strategies for behavior modification. Should the student not comply with all assigned rules each day, a parent conference will be held and additional consequences will be assigned.
2. The student should report to ISS with all school materials at 8:26. ISS ends at 3:34.
3. Students will be allowed to eat school lunch. A sack lunch is permitted.
4. There will be no communications (verbal or nonverbal) with other students.
5. Students must remain in their assigned seat.
6. Students will be allowed bathroom breaks, one student at a time.
7. Students will be engaged in school work throughout the entire day. Materials and books must be brought each day. The assignments will be done and collected each day.
8. Student will not be allowed to sleep.
9. Students assigned to ISS must remain in the designated area. If the student's work in class is of a performance nature, the teacher may request the student be allowed to attend in the regular classroom. Determination will be made by the principal.
10. Upon completion of the assigned days, students will be responsible for cleaning their area.
11. Students who do not successfully meet daily guidelines must face Out of School Suspension or additional days in ISS.

Student Suspension/Expulsion: Serious breaches of standards of behavior may result in suspension or expulsion from school. By law, the Board has the authority to suspend or expel, beyond 10 days, students for violations of school rules or policies, or for insubordination or misconduct. The principal is authorized to suspend pupils for not more than 10 school days and by the superintendent for not more than 90 days.

Generally a suspension may be imposed when a student's behavior creates a threat to his own or other's safety or imposes a threat to property on premises. Behavior such as fighting or committing an assault on another; stealing; vandalism; possessing weapons, explosives or other prohibited materials; making false alarms or bomb threats; lewd or threatening behavior or language; or possession of beer or alcoholic beverages on the school premises or at school activities may result in suspension.

Students who are guilty of continued serious misconduct that results in repeated suspensions and who thereafter interfere with the opportunity of other students to carry on their learning activities may be recommended to the Board for expulsion from school. Hearing Procedures as established by state regulations will be followed for all students whom receive long-term suspension or expulsions. *See Appendix page 39*

Student Conduct on School Buses: When a child is riding, boarding, or leaving the bus, the bus driver has supervisory control over the student and may exercise reasonable and necessary physical restraint to maintain that control. In view of the fact that a bus is an extension of the classroom, the Board will require children to conduct themselves in the bus in a manner consistent with established standards for classroom behavior.

In cases when a student does not conduct him/herself properly on a bus, such instances will be brought to the attention of the building principal and transportation supervisor by the bus driver. The building principal will inform the parents immediately of the misconduct and request their cooperation in checking the child's behavior. Children who become a serious disciplinary problem on the school bus may have their riding privileges suspended. In such cases, the parents of the children involved become responsible for seeing that their children get to and from school safely.

Tobacco Policy

The Miller School District recognizes its duty to promote the health and safety of students, staff and citizens on district property and during school-sponsored activities. In accordance with this responsibility, it is the intent of the School Board to establish a tobacco-free school environment that demonstrates a commitment to helping students resist tobacco use.

All areas of school property and all student activities are now tobacco-free, without exception. This includes the building, grounds, and Miller School District owned vehicles. Tobacco products and organizations will not be promoted/featured, sold or given away on any school property or at any student activities.

Signs stating the policy will be clearly posted on the perimeter of the property, at all entrances, and other prominent places. No ash trays or other collection receptacles for tobacco trash will be placed on the property.

Enforcement of this policy is the shared responsibility of ALL Miller School District personnel. All employees are authorized and encouraged to communicate this policy with courtesy, respect, and diplomacy with Miller citizens and visitors. If difficulties arise with compliance of this policy, notify administration.

Incidents of smoking and/or tobacco use by employees or students are to be documented for administrator follow-up, as well as evaluated for trends and patterns of non-compliance. Administration will determine consequences on an individual basis. Any questions regarding the tobacco policy should be directed to the Miller School District. Adopted 3-12-12 Effective Fall of 2012
LEGAL REF: SDCL 34-46-2

Eligibility/Participation in SDHSAA Activities

On first offense, any student adjudicated, convicted or the subject of suspended imposition of sentence for possession, use or distribution of a controlled substance or marijuana (as defined by SDCL 22-42) shall be ineligible to participate in those activities sanctioned by the South Dakota High School Activities Association (SDHSAA) for a period of one year. This period will be cut to 60 school days if students get counseling or treatment.

On second offense, the student will be permanently ineligible to participate in those activities sanctioned by the SDHSAA (SDCL 13-32-9)

Student Services

Counseling Center

The School Counselor is available to help students in numerous areas including confidential assistance with personal and academic problems, course scheduling, career planning and future education.

Media Center

Mrs. Simpson and the media center will provide students with fiction and nonfiction books, magazines and reference materials including computer CD-Rom and online access. The students are given the privilege of studying in a quiet atmosphere. To continue to utilize their library privileges, students are expected to follow the rules of the library including normal book checkout and return policies.

Activities

Research has shown the most successful students are those who are involved in school-sponsored activities. We encourage each student to find an area of interest and become involved. Numerous activities sponsored by Miller Area Schools are listed below.

Student Eligibility for Activities

There are specific requirements governing student eligibility for participation in activities. Some regulations are set by the South Dakota High School Activities Association and some by the Miller Area School District. The Athletic Handbook is available at the office and will also be handed out to all students wishing to participate in athletics.

ATHLETICS

	Boys	Girls
Fall	Cross Country Football	Cross Country Volleyball
Winter	Basketball Wrestling	Basketball
Spring	Track Golf	Track Golf

Clubs & Organizations

All School Play	“M” Club
Class Officers	NHS
FCCLA	Oral Interp
FFA	One Act Contest Play
Flag Corp	Student Council
Jazz Band	Yearbook
Rodeo Club	SADD
Web Leaders	

Sportsmanship at Athletic Events

Miller Area School District has traditionally had tremendous enthusiasm for sports. This enthusiasm has played a vital role in the success of our teams.

These students are young athletes, not professionals. As members of opposing teams, they are not enemies. The visiting team is a guest of the home team. The officials are adults who, by agreement between the two competing schools, are assigned to administer the rules of the game. Their experience and integrity qualify them for this responsibility. An attitude of friendly sportsmanship should be reflected by all spectators, no matter how strong their loyalty is to their team. Students and adults should show respect for players, cheerleaders, coaches, officials, and all other spectators attending the event.

Please regulate your actions at all times so that you will be a credit to the team you support. The school gets praise or blame for your conduct, because you represent your school just as athletes do.

STUDENT RIGHTS AND RESPONSIBILITIES

The Board recognizes that it has the responsibility to assure students the legal rights that are theirs by virtue of guarantees offered all persons under the federal/state constitutions and statutes. In connection with rights are responsibilities that must be assumed by students.

A student is responsible for the way he exercises his rights and he must accept the consequences of his actions and recognize the boundaries of his rights. Each exercise of an individual's rights must demonstrate respect for the rights of others.

These statements set forth the rights of students in the public schools of the district and the responsibilities that are inseparable from these rights:

1. Civil rights – including the rights to equal educational opportunity and freedom from discrimination; the responsibility not to discriminate against others.
2. The right to attend free public schools; the responsibility to attend school regularly and to observe school rules essential for permitting others to learn at school.
3. The right to due process of law with respect to suspension and expulsion.
4. The right to free inquiry and expression; responsibility to observe reasonable rules regarding these rights.
5. The right to privacy, which includes privacy in respect to the students school records.

As part of the educational process, students should be made aware of their legal rights and of the legal authority of the Board to make and delegate authority to its staff to make rules regarding orderly operation of the schools.

FERPA – FAMILY EDUCATION RIGHTS AND PRIVACY ACT

DIRECTORY INFORMATION – The Miller School District designates the following personally identifiable information regarding its students as Directory Information.

- Name
- Address and telephone number
- School attending
- Dates of attendance
- Parents or guardian of student
- Participation in school recognized activities
- Weight, height, age and grade of members of athletic teams
- Awards received
- Individual and group photographs pertaining to school activities
- Similar information which denotes accomplishments or achievements

RIGHTS OF PARENTS OR STUDENTS TO PROHIBIT RELEASE OF INFORMATION

A parent, guardian or student over 18 years of age may refuse to permit the release of any of the Directory Information by notifying the principal of the student's school in writing which of the above Directory Information may not be released in respect to the particular student. Such notification may be made at any time.

STUDENTS RECORDS POLICY

The Miller Board of Education has adopted the following educational records policy:

Miller School District Educational Records Policy

This is to notify all parents or guardians and students over 18 years of age that they are entitled to:

- The right to inspect and review all of your child's records and to receive explanations and interpretations of the record.
- The right to receive copies of all education records. A charge for copying will be made.
- The right to request an impartial hearing if the educational agency refused to amend an education record.
- These records are on file in the guidance office.

STUDENT DUE PROCESS RIGHTS

All students are entitled to due process when they are subjected to disciplinary actions such as suspension or expulsion. The Board and school officials have the legal authority to deal with disruptive students and student misconduct. Due process, in the context of the administrative proceedings carried out by school authorities, refers to the hearing procedures established by the State Board of Education.

Due process procedures will conform to the following basic practices:

1. They must be fair.
2. They must apply equality to all.
3. They must be enforced in a fair manner, which involves:
 - a. adequate and timely notice and an opportunity to prepare a defense
 - b. an opportunity to be heard at a reasonable time and in a meaningful manner.
 - c. The right to a speedy and impartial hearing on the merits of the case.

ALCOHOL/TOBACCO AND OTHER DRUG USE BY STUDENTS

A student shall not possess, use, distribute, transfer, conceal, sell, attempt to sell, deliver or be under the influence of alcohol, tobacco and/or other drugs while at school or any school-sponsored events. There shall be NO use of electronic cigarettes or like products. Students whose observed behavior indicates possible use of alcohol and/or other drugs will be referred to the building administrator. Students who use prescription drugs authorized by a licensed physician do not violate this policy.

First Offense – other than distribution

1. The administration shall contact the parents/guardian.
2. The administration may notify law enforcement authorities.
3. The administration may suspend the student for ten days. The suspension of a student will be reduced to three days if the student agrees to treatment from a trained chemical dependency counselor. Fees for assessment and treatment are the responsibility of the student and family.

Second and Subsequent Offenses – other than distribution

1. The administration shall contact the parents/guardian.
2. The administration may notify law enforcement authorities.
3. The administration shall suspend the student for ten days.
4. The administration shall recommend to the school board that the student be expelled unless the student agrees to treatment from a trained chemical dependency counselor. Fees for assessment and treatment are the responsibility of the student and family.

Supplying, Distributing or Selling Alcohol and Other Drugs of Material Represented to be a Controlled Substance – all occurrences

1. The administration shall contact the parents/guardian.
2. The administration shall notify law enforcement authorities.
3. The administration shall suspend the student for ten days.
4. The administration shall recommend to the school board that the student be expelled.

USE OF COMPUTERS AND NETWORKS

Student/Staff Agreement

I understand and will voluntarily abide by the school district's Acceptable Use Policy on Computers and Networks. I further understand that any violation of this policy will result in the loss of my Internet access privileges, future access could be denied and school disciplinary action shall be taken. I agree that no attempt shall be made to access inappropriate material through use of my Internet access. Should I encounter such material, I will not display it to any other student. I will immediately report this to my teacher. The signature on this document indicates that I have read the school district's Acceptable Use Policy, understand its significance, and voluntarily agree to comply fully with all its terms and conditions. I understand that my use of the Internet is subject to monitoring by District officials.

Date _____

_____ USER NAME (Print)

_____ USER SIGNATURE

Parent's/Guardian's Agreement

As parent/guardian of the student who has signed above, I have read the school district's Acceptable User Policy on Computers and Networks. I understand that the school district's Internet use is designed for educational purposes. Further, I recognize it is possible that my student may be exposed to material including embarrassing or obscene material that is not consistent with the educational goals of the district. I hereby give my permission to the school district to provide Internet access for my student and certify that the information on this form is accurate. I understand the District has policies and procedures designed to keep offensive material from being accessed; however, I realize in spite of these efforts, such exposure may occur, and I am willing to accept that risk in order to allow my child to experience the many unique advantages on the Internet.

Date _____

_____ PARENT/GUARDIAN (Print)

_____ PARENT/GUARDIAN SIGNATURE

_____ NO, I DO NOT WANT MY CHILD TO INDEPENDENTLY USE THE INTERNET. (This does not apply to direct classroom instruction where the teacher uses the Internet as a classroom demonstration or in a situation where students are directed to use specific internet sites as part of the class curriculum.)

FIRST READING: 10-14-96

REVISED: 6-03-10

DANGEROUS WEAPONS IN THE SCHOOL

Schools should be an example of what is required regarding the observance and respect for law in society at large. Schools also must be highly conscious of the health, safety and welfare of student, staff and the public.

State and federal laws as well as board policy forbids the bringing of dangerous or illegal weapons to school or school sponsored activities. Any weapon taken from a pupil shall be reported to the pupil's parents. Confiscation of weapons may be reported to the police. Appropriate disciplinary or legal action or both shall be pursued by the building principal.

A dangerous weapon is defined as any firearm, air gun, knife or device, instrument, material or substance, whether animate or inanimate, which is calculated or designed to inflict death or serious bodily harm.

No firearms are permitted on any school premise, school vehicle or any vehicle used for school purposes, in any school building or other building or premises used for school functions. An exception would be weapons under the control of law enforcement personnel, starting guns while in use at athletic events, firearms or air guns at firing ranges, gun shows and authorized, supervised school training sessions for the use of firearms.

Any student bringing a firearm to school may be expelled for up to 12 months and shall be referred to law enforcement authorities. The superintendent shall have the authority to recommend to the school board that this expulsion requirement be modified on a case-by-case basis. This policy shall be implemented in a manner consistent with IDEA and Section 504. For the purpose of this portion of this policy, the term "firearm" includes any weapon which is designed to expel a projectile by action of an explosive, the frame or receiver of any such weapon, a muffler or silencer for a weapon, or any explosive, including any poison gas.

LEGAL REF: SDLC 13-32-4.2
 SDCL 13-32-7
 SDCL 22-1-2
 Improving America's Schools Act of 1994, P.L. 103-382

STUDENT COMMUNICABLE DISEASES

Students who are afflicted with a communicable contagious and/or infectious disease and who are infected with communicable parasites or who are liable to transmit such a disease or parasite may be excluded from school attendance.

The board recognizes the need and right of all children to receive free and appropriate education. The board further recognizes its responsibility to provide a healthy environment for all students and school employees.

A determination of whether an infected student be excluded from the classroom or school activities shall be made on a case-by-case basis, under the direction of the principal, building administrator or designee.

In situations where the decision requires additional expertise and knowledge, the building administrator will refer the case to an advisory committee for assistance in the decision making.

The advisory committee may be composed of:

1. a representative from the State Health Department
2. the student's physician
3. the student's parents or guardians
4. the principal or designee
5. the school health service's supervisor
6. the superintendent or designee
7. primary teachers

In making the determination, the advisory committee shall consider:

1. the behavior, development level and medical condition of the student
2. the expected type(s) of interaction with others in the school setting
3. the impact on both the infected student and others in that setting
4. the South Dakota Department of Health guidelines and policies
5. the recommendation of the County Health Officer

The advisory committee may officially request assistance from the State Department of Health.

If it is determined that the student will not be permitted to attend classes and /or participate in school activities, arrangements will be made to provide an alternate educational program. If that requires personal contact between student and school employees, only trained volunteer employees shall be utilized.

Public information will not be revealed about the student who may be infected. If the student is permitted to remain in the school setting, the following procedure will be followed by the superintendent/principal.

Information will be provided, as appropriate, to school employees who have regular contact with the student, as to the student's medical condition and other factors needed for consideration.

Health guidelines for school attendance are established and interpreted within the context of the case. The guidelines are not inclusive but are available to be used as a resource. School personnel will refer to school health professionals for specific judgments in interpreting the guidelines.

Instruction in appropriate handling of blood and body fluids will be provided. Hand washing after contamination, food preparation and health/hygiene care performed in different sink and work areas, maintenance cleaning and other performed in different sink and work areas, maintenance cleaning and other personal hygiene measures are part of creating a health environment.

LEGAL REF: SDCL 13-28-7.3

Weekly Academic Eligibility Miller Jr-Sr High School

Purpose: To promote academic success and individual responsibility.

Co-curricular/extracurricular activities include:

Band, Flag Corp, Jazz Band	NHS
FCCLA	Oral Interp
FFA	One-Act Contest Play
“M” Club	Student Council/Class Officers
Yearbook	

Athletics:	Cross Country	Football	Volleyball
	Basketball	Wrestling	Cheerleading
	Track	Golf	

1. Eligibility will be turned into the office by 12:00 p.m. on the last regular scheduled school day of each week.
2. Students receiving one or more failing grades will have restricted computer privileges for the following week.
3. Students failing more than one (1) class or not working up to a level of satisfaction of the teacher will be ineligible for one (1) week. The period of ineligibility will run from the next Monday until the following Monday.
4. When a student becomes ineligible, he/she will continue to attend practices but will not participate in any school activities, contests, or events. He/she will be allowed to travel with the team to out of town events. Students will not be allowed to miss class time when traveling with team.
5. **BAND AND CHORUS EXCEPTION:** Student participation at ball games and concerts is part of their grade. Therefore, band and chorus members will be excluded from the Academic Eligibility Policy in these instances. Out of town band and chorus activities that are not graded are included as part of the eligibility policy.

Procedures:

1. The list of students with failing, incomplete and non-satisfactory grades will be turned into the office by 12:00 p.m. on the last regular school day of each week.
2. Coaches/advisors of the activities will be notified as soon as possible of the students in their activities that are on the ineligibility list.
3. Students and parents/guardians will be notified of the ineligibility by mail as soon as possible.
4. In the event that school is not in session, procedures will begin the next day school is in session.

STUDENT CONDUCT

Students in the district schools are expected to act in such fashion that their behavior will reflect favorably on the individual and on the school, will show consideration for fellow students and create a harmonious school atmosphere. To accomplish this, all students must recognize accordance with the school regulations.

Any of the following actions will subject a student to suspension, expulsion, or other school disciplinary measure:

1. Intentionally causing or attempting to cause substantial damage to school property or stealing or attempting to steal school property.
2. Intentionally causing or attempting to cause substantial damage to private property or stealing or attempting to steal private property.
3. Intentionally causing or attempting to cause physical injury to another person except in self-defense.
4. Knowingly possessing or transmitting any firearm, knife, explosive or other dangerous object.
5. Knowingly possessing, using, transmitting or being under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage or intoxicant of any kind.
6. Knowingly using or copying the academic work of another and presenting it as his/her own without proper attribution.
7. Repeatedly and intentionally defying the valid authority of supervisors, teachers or administrators, and/or causing interruption of the school program.
8. Intentionally violating the Computer Network/Internet Acceptable Use Policy.

In addition to school disciplinary measures, some of the above actions are subject to punishment through civil authorities.

LEGAL RES: SDCL 13-32-5 13-32-6 13-32-7 25-5-15

School Conduct: Disturbance of school as a misdemeanor. A person whether a pupil or not, who intentionally disturbs a public or nonpublic school when in session or who intentionally interferes with or interrupts the proper order or management of a public or nonpublic school by acts of violence, boisterous conduct, or threatening language, so as to prevent the teacher or any pupil from performing his duty, is guilty of a Class 2 misdemeanor.

LEGAL REF: SDCL 13-32-6

Any of the following actions will subject a student to suspension, expulsion, or other school disciplinary measure:

- 1) Intentionally causing or attempting to cause substantial damage to school property; or stealing or attempting to steal school property.
- 2) Intentionally causing or attempting to cause substantial damage to private property; or stealing or attempting to steal private property.
- 3) Intentionally causing or attempting to cause physical injury to another person except in self-defense.
- 4) Knowingly possessing or transmitting any firearm, knife, explosive, or other dangerous object.
- 5) Knowingly possessing using, transmitting, or being under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, or intoxicant of any kind.
- 6) Knowingly using or copying the academic work of another and presenting it as his own without proper attribution.
- 7) Repeatedly and intentionally defying the valid authority of supervisors, teachers, or administrators, and/or causing interruption of the school program.
- 8) Intentionally violating the computer network/Internet Acceptable Use Policy.

In addition to school disciplinary measures, some of the above actions are subject to punishment through civil authorities.

STUDENT SUSPENSION/EXPULSION

Serious breaches of standards of behavior may result in suspensions or expulsions from school. By law, the Board has the authority to suspend or expel, beyond ten days, students for violation of school rules or policies, or for insubordination or misconduct. The principals are authorized to suspend pupils for not more than 10 school days. Superintendents are authorized to suspend pupils for not more than 90 school days. The period of expulsion may extend beyond the semester in which the violation, insubordination or misconduct occurred. Any expulsion for consumption or possession of beer or alcoholic beverages may not extend beyond 90 school days.

Any student bringing a firearm to school may be expelled for up to 12 months and shall be referred to law enforcement authorities. The superintendent shall have the authority to recommend to the school board that this expulsion requirement be modified on a case-by-case basis. This policy shall be implemented in a manner consistent with IDEA and Section 504. For the purposes of this portion of this policy, the term “firearm” includes any weapon which is designed to expel a projectile by action on an explosive, the frame or receiver of any such weapon, a muffler or silencer for a weapon, or any explosive including any poison gas.

Generally, a suspension may be imposed when a student’s behavior creates a threat to his own or other’s safety or imposes a threat to property or premises. Behavior such as fighting or committing an assault on another, stealing, vandalism, possessing weapons, explosives or other prohibited materials, making false alarms or bomb threats, lewd or threatening behavior or language, possession of drugs, or possession of beer or alcoholic beverages on the school premises or at school activities may result in suspensions.

Students who are guilty of continued serious misconduct which results in repeated suspensions and who thereafter interfere with the opportunity of other students to carry on their learning activities may be recommended to the Board of expulsion from school.

Hearing procedures as established by state regulations will be followed for all students who receive long-term suspension or expulsion.

MILLER SCHOOL DISTRICT BULLYING POLICY

The Miller school board (district 29-4) is committed to protecting its students, employees, and applicants for admission from bullying, harassment, or discrimination for any reason and of any type. The Miller school board believes that all students and employees are entitled to a safe, equitable, and harassment-free school experience. Bullying, harassment, or discrimination will not be tolerated and shall be just cause for disciplinary action. This policy shall be interpreted and applied consistently with all applicable state and federal laws and the board’s collective bargaining agreements.

*This policy and its regulators as well as all required forms on the Miller School website.

WWW.MILLER.K12.SD.US

PROCESSING PARENTAL/CITIZEN COMPLAINTS

MILLER SCHOOL DISTRICT

CONFIDENTIALITY PROCEDURES

The Board of Education and professional staff of the Miller School District have jointly adopted a specific procedure to ensure that Parental/Citizen complaints are given respectful attention and that the integrity and confidentiality of all concerned is upheld.

To protect the confidentiality of all concerned, it is imperative that any school employee in receipt of either an Oral Complaint (Section A) or a Written Complaint (Section B) treat such complaint as confidential and further that said complaint not be reproduced in any form, nor disclosed or discussed with any person/persons other than those identified as proper recipients of a complaint; i.e., the principal involved or the superintendent.

Section C requires that board members will consider hearing a complaint in executive session, thereby also insuring that matters discussed therein remain confidential.

Further, any written record must be distributed strictly in accordance with Section A-2, B-1 and B-3 and paragraph D.

Finally, all persons are hereby cautioned to treat both oral and written materials dealing with Parental/Citizen complaints as confidential and in accordance with the adopted policy of the Miller School District.

PARENTAL COMPLAINT PROCEDURE

This policy has been established to ensure that a citizen's complaint is given respectful attention and that the integrity of all concerned is upheld.

The term "complaint" in this policy is restricted in meaning to that criticism of particular school employees, by a citizen of Miller School District, which includes and/or implies a demand for action by school authorities.

A. Oral Complaint

1. A complaint which comes first to the employee against whom it is directed shall be listened to courteously. The employee shall try to resolve the difficulty by explaining the background and educational purposes involved. The employee shall refer the complaint to the principal if the complainant remains unsatisfied. Complaints terminated on this level shall be logged on the employee's contact log.

2. A complaint which comes first to the principal or superintendent shall be listened to courteously. There shall be no commitments, admissions of guilt, or threats. A complaint which involves a particular employee shall be referred to the employee immediately by the principal or superintendent. A conference shall be recommended between the complainant(s) and the employee criticized. If the complainant has already conferred with the employee criticized and remains unsatisfied, the principal or superintendent will immediately invite the complainant to file his complaint in writing and provide the complainant with the appropriate form; FORM (1), together with a complete copy of the District's Complaint Policy.

3. Any other school employee or Board of Education member who receives a complaint shall refer the complainant to the employee criticized. The procedure in paragraph one shall then be followed.
4. No further action shall be taken unless the complainant submits a written record. Efforts to improve the school operation shall continue.

B. Written Complaint FORM (1)

1. A copy of the written complaint shall be given to the employee criticized. A written reply from the employee will be required. (FORM (2) The criticized employee shall have the right to counsel. NOTE: All persons involved must treat the written complaint and response as confidential material.
2. The principal and/or superintendent shall schedule a conference with the complainant, the employee, and other personnel selected by either the administration or the criticized employee who could contribute to settling the problem.
3. If the complaint is settled to the mutual satisfaction of all parties involved in Step 2, a written statement, Form 3, outlining how the complaint was resolved will be drawn up by the administrator involved. A copy of the complaint, the criticized employee's response, and the written statement outlining how the complaint was resolved will be placed in the District's "Complaint File".

C. Board of Education Action

The Board will consider hearing the complaints only when the complaints cannot be resolved by the administrator and employee involved. Matters referred to the Board must be in writing and specific in the terms of the complaint and action desired.

1. The Board will only consider or act on complaints that have been explored and processed in accordance with this procedure by the appropriate administrative level.
2. When the Board considers complaints, it shall do so in executive session in the presence of the complainant(s) and the employee against whom the complaint has been raised.

All parties to such executive sessions shall have the right to the representative of their choosing, the right to present evidence, and the right to cross examine the witness.

The Board shall conduct the meeting(s) in a fair and just manner. Hearsay evidence shall be discounted by the Board in such proceedings.

The Board has the right to request a disinterested third party to act as a hearing officer to help the Board reach a mutually satisfactory solution.

D. Written Solution - Form 3

Solution on any level of the complaint shall be logged on Form 3. NOTE: All persons involved must treat this completed form as confidential material.

1st Nine = Aug 18 – Oct 18
 2nd Nine = Oct 19 – Dec 21
 3rd Nine = Jan 5 – Mar 8
 4th Nine = Mar 9 – May 17

Aug 12 - New Staff Orientation
 (half day)

Aug 15 - Teacher in-service - all
 day

Aug 16 - Teacher Inservice
 (8 AM - NOON -half day) and
 Greet Your Teacher evening

Aug 18 - First Day of School

AUGUST '22						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER '22						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Sep. 2 - NO SCHOOL State Fair
Sep. 5 - NO SCHOOL -Labor Day
Sep. 16 - Mid-term
Sept 29 - Conferences 1:30 - 8:30
 - dismiss at 12:30 pm
Sept. 30 - NO SCHOOL - Comp Day

Oct. 10 NO SCHOOL Native American Day
Oct 18- End 1st quarter
Oct. 19 - Start 2nd Quarter

OCTOBER '22						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER '22						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Nov. 11 - NO SCHOOL State VB
Nov. 17 - Mid-term
Nov. 18 - NO SCHOOL State FB
Nov 23-28 - NO SCHOOL - Thanksgiving Break

Dec. 20-21 Semester Tests
Dec 21 - End of 2nd Nine Weeks/1st Semester - Dismiss at 2:00 for Christmas Break
Dec 22 - Jan 4 - NO SCHOOL - Christmas Break -(Staff back on the 3rd)

DECEMBER '22						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JANUARY '23						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Jan. 3-4 - NO SCHOOL Teacher Inservice
Jan 5 - School resumes 3rd Quarter
Jan 16 - NO SCHOOL - Martin Luther King Day

Feb. 2 - Mid-term
Feb. 9 - Conferences 1:30-8:30 (dismiss at 12:30 pm)
Feb 10- NO SCHOOL - Comp day
Feb. 20 - No School Presidents Day
Feb 24 - NO SCHOOL - State WR

FEBRUARY '23						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

MARCH '23						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Mar 8 - End of 3rd Nine Weeks
Mar 9 - Start of 4th Quarter
Mar. 10 - NO SCHOOL GBB State
Mar 17 - NO SCHOOL - State BBB

April 6 - Dismiss at 2 pm
April 7-11 Easter Break No School
April 14 Mid-Term
April 15- Prom

APRIL '23						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MAY '23						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

May 2 - NO SCHOOL - Miller Track Meet?
May 16-17 Semester Tests
May 17 - End of 4th nine weeks Last Day of School (dismiss at 2 pm)
May 20 - Graduation - 2:00

MILLER SCHOOL DISTRICT 2022-23 SCHOOL YEAR CALENDAR

(edited 3/1/22)

Key: Purple – New Staff In-service Grey - start of quarter Orange - in-service Green - Last day of quarter Blue - No School Yellow - Parent/teacher conferences
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2022-2023 FEES & CHARGES:

Online food service convenience fee	\$0.00
<u>School Breakfast</u>	
K-6 grade	\$1.90
7-12 grade	\$2.00
Adults	\$2.15

School Lunch

K-6 grade	\$3.00
7-8 grade	\$3.10
9-12 grade	\$3.20
Adults	\$4.10
Seconds	\$1.75
Milk	\$.50

Gym User Fee

Family	\$65.00
Adults	\$40.00
Students Grade 3-College	\$25.00
Sr. Citizen	\$30.00
Per Day	\$ 5.00

Admission-Senior High Activities

Adults	\$5.00
Students	\$3.00

Admission-Junior High Activities

Adults	No Charge
--------	-----------

Football Parking/Ticket Fees

Football Seasonal Parking	\$65.00
Includes 2 admission	

Athletic Season Passes

20 punch Adult	\$90.00	10 punch Adult	\$47.50
20 punch Senior Citizen	\$70.00	10 punch Senior Citizen	\$37.50
20 punch Student	\$50.00	10 punch Student	\$27.50

Athletic Yearly Season Passes

For all athletic home competitions, excludes tournaments, non-transferable.

Adult	\$125.00
Senior Citizen	\$100.00
Student	\$ 75.00

2022-2023 Fees & Charges
Updated 7/13/2022

Armory/Weight Room/Elementary Gym/Guidelines

Gym User Fees

Per Day	\$ 5.00 (no key card)
Students Grades 3 – College	\$ 25.00 (no key card)

Adults	\$ 40.00 (key card available)
Family	\$ 65.00 (key card available)
Sr. Citizen	\$30.00 (key card available)

*key card purchases are good for one year from the date of purchase.

ARMORY/WEIGHT ROOM/ ELEMENTARY GYM RULES

Student Use:

1. Miller Area District students will receive first priority
2. Weight room and gymnasium will be supervised by district employees or by approved community volunteers.
3. Injuries must be reported immediately to a school administrator.
4. Weight room is closed to grades 6 and below.

Student/Staff/Public Use

1. Facilities to be left clean. All bars, balls apparatus must be returned to proper place.
2. All weight lifting safety guidelines must be followed including using spotters, weight belts and proper techniques.
3. Safe procedures must be followed at all times.
4. No street shoes.
5. No "horse play".
6. No foul language.
7. Only student athletes are to use locker rooms unless authorized by school personnel.
8. Anyone gaining entry to facilities via unauthorized entry will be subject to disbarment from facility use.
9. Last person leaving shall turn off all lights and lock all doors.
*Individuals and families who have paid for a membership to use the armory and the weight rooms will have access to those facilities 24 hours a day 7 days a week unless schedule conflicts arise.

Early Dismissal Policy

In the event of early dismissal due to inclement weather, all student activities will be cancelled. **NO PRACTICE OR OPEN GYM WILL BE ALLOWED.** Open gym will be allowed as usual at 6:00 p.m.

Daily Bell Schedule

Period 1: 8:25 – 9:11

Period 2: 9:14 – 10:00

Period 3: 10:03 – 10:40

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